

# PARKINSON LANE COMMUNITY PRIMARY SCHOOL

## Curriculum Policies

### Marking Policy

#### Rationale

At Parkinson Lane Community Primary School we aim to ensure that children get the maximum benefit from their education and are entitled to regular feedback from staff to enable them to evaluate their progress.

The methods used for marking work need to be applied consistently throughout the school and are linked to the policy on assessment, recording and reporting.

#### Purposes

- 1 To further the teacher's awareness of the current stage of development and identify future needs.
- 2 To promote a positive self-image within the children in accordance with the school aims and thus encourage them to value and take pride in their work.
- 3 To clarify and standardise symbols and procedures in marking used on a reward basis throughout the school.
- 4 To enable reflective assessment.

#### Guidelines

- 1 Marking shall provide a clear basis for progression of the child.
- 2 It shall be seen by the child to have a purpose.
- 3 It will provide a standard for evaluating performance.
- 4 There will, whenever possible, be an opportunity for the child to participate in this process so there is a shared viewpoint.
- 5 There should be consistency of approach through verbal and written marking.
  - Step 1 - Identify the error (underline or highlight) and correct it. Teach or provide a strategy that will help the child to remember and prevent them making the same mistake.
  - Step 2 – Identify the error without correcting. Child to correct.
  - Step 3 – Identify the line the error has been made by writing spelling or grammar in the margin. Child to correct.
  - Step 4 – Identify number of errors at the end of a paragraph – ‘there are four spelling mistakes in this paragraph. Find them and correct them.’
  - Step 5 – Remind child to check spellings or punctuation at the end of a paragraph or piece of writing.
- 6 Provision shall be made for use of stickers/markers or appropriate drawings/stamps in accordance with school rationale.

#### Conclusion

The marking policy will be reviewed, assessed and refined on a regular basis by all staff to ensure that it is effective and workable.

Headteacher:	Date to Staff:	Chair of Governors
Date:	October 2017	27/11/17
Review date:		

Signed ..... Date .....