

# PARKINSON LANE COMMUNITY PRIMARY SCHOOL

Staffing & Finance Policies

## Job Share Policy for Teachers

The Governing Body of Parkinson Lane Community Primary School has agreed the following job share policy for teachers.

- Job share will be available to teachers with permanent contracts to the school provided the following criteria are met:
- Job share will not result in any cost to the school, financially or otherwise.
- Teachers job sharing will fulfill all the contractual duties of a standard scale teacher between them.
- There should be no disruption to the learning or emotional stability of children as a result of job sharing.
- Job sharing teachers will take full responsibility for sharing with each other any information, direction, training issues, change in planning or organisation etc. that is made available to either one of them.
- Job sharing teachers will present to the Headteacher precise details of how they will share their directed time duties, including information about who will attend training days, staff meetings, year-group meetings etc.
- Directed time must be used for the professional duties of a teacher, as laid down in 'Teachers Pay and Conditions' and any time needed for effecting the smooth running of the class, effective delivery of the curriculum etc. which arises directly out of job sharing should be additional to directed time.
- The Headteacher and Deputy Headteacher will monitor and evaluate how effectively the above criteria are met and will report to the Governing Body on an annual basis or more frequently if required.

Headteacher	Date taken to Staff	Chair of Governors
Date		Date 12/03/2018
Review Date:		